



SPECIAL EXAMINATIONS NOTICE

NOTICE ON THE JANUARY 2026 SPECIAL EXAMINATIONS REGISTRATION

In recognition of the challenges encountered by students regarding the settlement of outstanding tuition fees for the August - December 2025 semester, the University is offering unregistered students a Special Examination opportunity. This provision allows eligible unregistered students to formally register and sit for their examinations as first (1st sitting) during special examinations.

Key Details and Eligibility

- i. The Special Examinations are scheduled to run from 19 to 23 January 2026;
- ii. Access to these examinations is strictly dependent on the following conditions being met:
 - a. **Be up to date with all fees due up to August - December 2025 and in addition pay a Special Examinations Fee of USD 100. The Bursary will confirm status of fees payment and clear students who have met the requirements listed above;**
 - b. The relevant Faculty must confirm the availability of the student's coursework marks.

Only students who meet the full eligibility criteria will be approved to sit for the examinations.

Application Procedure

To formally apply for the January 2026 Special Examinations, students are required to complete the attached application form in triplicate and submit the application form directly to Academic Registry or to the satellite campuses' administrators by the **2nd of January 2026**.

Students failing to take exams during the November 2025 and January 2026 sessions due to non-registration are encouraged to officially defer studies and resume once they are ready to do so.

This notice is for students who are not registered. Registered students should take their examinations scheduled to start on 3 November 2025.

Date: 31 October 2025

