



SPECIAL EXAMINATIONS NOTICE

NOTICE ON THE 19–23 JANUARY 2026 SPECIAL EXAMINATIONS REGISTRATION

In recognition of the challenges encountered by students regarding the settlement of outstanding tuition fees for the August – December 2025 semester, the University is offering unregistered students a Special Examination opportunity. This provision allows eligible unregistered students to formally register and sit for their examinations as first (1st sitting) during special examinations.

For research projects and attachment, the same conditions apply. Research projects will only be marked upon registration after paying full fees. Also those on attachment can only be supervised upon paying full fees and registering accordingly.

Key Details and Eligibility

- i. The Special Examinations are scheduled to run from 19 to 23 January 2026;
- ii. Access to these examinations is strictly dependent on the following conditions being met:

a. Be update with all fees due up to August – December 2025 and in addition pay a Special Examinations Fee of USD 100. Registration of taught courses, research project and or attachment. The Bursary will confirm status of fees;

- b. The relevant Faculty must confirm the availability of the student's coursework marks.

Only students who meet the full eligibility criteria will be approved to sit for the examinations.

Application Procedure

To formally apply for the January 2026 Special Examinations, have their research projects and or attachment assessed., students are required to complete the attached application form in triplicate and submit the application form directly to Academic Registry or to the satellite campuses administrators by the **2nd of January 2026.**

Students failing to take exams during the November 2025 and January 2026 sessions due to non- registration are encouraged to officially defer studies and resume once they are ready to do so.

Date: 20 November 2025

