

Applications are invited from suitably qualified candidates to fill the following position in the Faculty of Management and Entrepreneurial Development Studies & I.T which has arisen at the Women's University in Africa.

Dean: FACULTY OF MANAGEMENT AND ENTREPRENEURIAL SCIENCES

Duties and Powers of the Dean of a Faculty are as follows:

The Dean plays a pivotal role in the University's senior management structure, providing overall leadership and management functions to the Faculty which include administration and management of the Faculty's finances. The Dean will also be responsible for all Faculty planning and control in specific areas of human resources, budgeting, academic programmes, departmental equipment and other faculty matters.

Desired Attributes:

- Be a scholar of note with credibility among his/her academic peers.
- Offer academic leadership
- Be innovative
- Be able to plan effectively and to inspire and motivate
- Have a strategic vision for his/her Faculty and for the role of the Faculty in the institution
- Have proven management skills
- Have an earned doctorate

Responsibilities:

- The Dean will be responsible to the Pro Vice Chancellor

In addition, the Dean will also be responsible for:

- Developing a sense of community for the Faculty's students, academic and support staff regardless of gender, race and religion.
- Providing support for University-wide initiatives.
- Developing collaboration and strategic partnerships with Faculty alumni, institutions, corporations, foundations, and government agencies.
- Developing and/or increasing collaboration between Faculty departments, and between the Faculty and other Faculties in ways that enrich the training programmes offered by the Faculty.
- Undertaking fundraising to support current academic programmes, new developments and research projects in the Faculty.
- Marketing the Faculty undergraduate and post graduate programmes, and non-degree and certificate programmes to commerce and industry, government agencies, and the general public throughout Zimbabwe and the world.
- Contributing to the evolution and maintenance of a comprehensive and conducive learning environment at the University by facilitating research and technical assistance activities and partnerships with other Faculties, public agencies and private sector firms.
- Engaging in outreach activities by involving the community, organizing summer schools, offering short courses, etc.

Interested candidates should submit 6 sets of applications with detailed CV, certified copies of academic and professional qualifications by Friday, 28 May 2018 to:

Deputy Registrar (Human Resources)  
Women's University in Africa  
P O Box MP 1222  
Mount Pleasant,  
Harare